**The two categories eligible for this period will be:**

|  |  |
| --- | --- |
| STAFF TRAINING MOBILITIES | 5 days of training + 2 days for traveling |
| STAFF TEACHING MOBILITIES | 5 days of teaching (8 teaching hours weekly) + 2 days for traveling |

We would like to remind you that in the case of STAFF TRAINING the selected candidates will participate in a one week training / networking event with other universities from around the world.

**MOBILITY PERIODS**

|  |  |
| --- | --- |
| STAFF TRAINING MOBILITIES | STAFF TEACHING MOBILITIES |
| ·       **March 27 – 31, 2017**  OR  ·       **April 3 -7, 2017**  The University of Deusto will organize the groups according to demand. | All Staff Teaching Mobilities should start **before May 20th, 2017.**  (Keep in mind that it is 5 working days mobility) |

**REQUIREMENTS**

|  |  |
| --- | --- |
| STAFF TRAINING MOBILITIES | STAFF TEACHING MOBILITIES |
| ·       **Documents to be submitted:**  -  Curriculum vitae  -  Passport  -  Letter of support from supervisor at home university  -  Training Mobility Agreement (approved by the University of Deusto before the mobility starts). Form attached.  -  Questionnaire. Form attached.  ·       **Adequate level of English: B2 (upper intermediate) or C1 (advanced). No official certificate will be required.**  ·       **Expertise in the following areas:**  - International Relations;  - Interinstitutional Relations;  - Exchange programmes;  - International research programmes;  - Networking;  - International Cooperation; | ·            **Documents to be submitted:**  -  Curriculum vitae  -  Passport  -  Letter of support from supervisor at home university  -  Teaching Mobility Agreement (approved by the University of Deusto before the mobility starts), in which the teaching programme should include 8 hours of teaching per week. Form attached.  ·            **Adequate level of English or Spanish: B2 (upper intermediate) or C1 (advanced). No official certificate will be required.** |

**FIELDS OF STUDY**

**For Staff Teaching Mobilities**

The UD will accept candidates in the following academic areas:

**Social and Human Sciences:**

<http://www.socialesyhumanas.deusto.es/cs/Satellite/socialesyhumanas/en/facultad-sociales-y-humanas?cambioidioma=si>

**Engineering:**

<http://www.ingenieria.deusto.es/cs/Satellite/ingenieria/en/facultad-ingenieria?_ga=1.174898090.907152838.1452765396>

**Deusto Business School:**

<http://www.dbs.deusto.es/cs/Satellite/dbs/es/business_school/estudiantes-de-grado>

**Law:**

<http://www.derecho.deusto.es/cs/Satellite/derecho/en/inicio-derecho?_ga=1.174898090.907152838.1452765396>

**Psychology:**

<http://www.psicologiayeducacion.deusto.es/cs/Satellite/psicologiayeducacion/en/faculty-of-psychology-and-education?_ga=1.174898090.907152838.1452765396>

**Education:**

<http://www.psicologiayeducacion.deusto.es/cs/Satellite/psicologiayeducacion/en/faculty-of-psychology-and-education?_ga=1.174898090.907152838.1452765396>

**Theology:**

<http://www.teologia.deusto.es/cs/Satellite/teologia/en/facultad-teologia?_ga=1.174898090.907152838.1452765396>

**GRANT CONDITIONS**

|  |  |
| --- | --- |
| STAFF TRAINING MOBILITIES | STAFF TEACHING MOBILITIES |
| ·       5 days of training + 2 days for travelling  ·       **Allowance**: 120€/day  ·       **Travel budget**:  -       Morocco: 275 € | ·      5 days (8 teaching hours weekly) +2 days for travelling  ·       **Allowance**: 120€/day  ·     **Travel** **budget**:  -       Morocco: 275 € |

**About the insurance:** having an insurance policy covering the minimum programme requirements is compulsory and the grantee is responsible for acquiring this policy before arriving to EU . The University of Deusto works with the insurance company: EXPAT and their rates for this type of policy is 0,85€ per day.

**SELECTION CRITERIA**

|  |  |
| --- | --- |
| STAFF TRAINING MOBILITIES | STAFF TEACHING MOBILITIES |
| ·         Adequate Curriculum Vitae.  ·         Adequate level of English: B2 (upper intermediate) or C1 (advanced).  ·         Adequate Training Mobility Agreement (approved by the University of Deusto before the start of the mobility). Form attached. | ·         Adequate Curriculum Vitae.  ·         Adequate level of English or Spanish: B2 (upper intermediate) or C1 (advanced).  ·         Academic matching.  ·         Adequate Teaching Mobility Agreement (approved by the University of Deusto before the start of the mobility), in which the teaching programme should include 8 hours of teaching per week*.*Form attached. |

**APPLICATION PROCEDURE**

**Where to send the application:**[staffapplication@deusto.es](mailto:staffapplication@deusto.es)

**Deadline:**January 20, 2017 at 13:00 hrs. (Central European Time)

**What has to be sent:**

|  |  |
| --- | --- |
| STAFF TRAINING MOBILITIES | STAFF TEACHING MOBILITIES |
| ·         Curriculum vitae  ·         Passport  ·         Letter of support from supervisor at home university  ·         Training Mobility Agreement. Form attached.  ·         Questionnaire. Form attached | ·         Curriculum vitae  ·         Passport  ·         Letter of support from supervisor at home university  ·         Teaching Mobility Agreement, in which the teaching programme should include 8 hours of teaching per week. Form attached. |

Please send the required documents as **PDF** files indicating your university and country in the subject of the email.

We will get back to you when the selection process finishes. Once mobilities are assigned, we will contact you again about the Interinstitutional Agreement to formalize the new mobilities.

**TIMETABLE**

|  |  |
| --- | --- |
| October 24 – January 20: | Call for application |
| January 23 – February 10: | Selection |
| February 10 – 17: | Confirmation |
| As of February 20: | Incoming process |